




<https://arcticdata.io>

 @arcticdatactr

Writing Good Data Management Plans: Theory & Practice

Amber E Budden

 0000-0003-2885-3980

Kathryn Meyer

 0000-0003-0200-0787

NSF Award #1546024



DataONE

Arctic Data Center Training
August 13-17, 2018



The Data Life Cycle





The Data Life Cycle





Why Plan?



Efficiency





Why Plan?



Efficiency



Engagement





Why Plan?



Efficiency



Engagement



Stay Organized





Why Plan?



Efficiency



Engagement



Stay Organized



Funder Requirement





Why Plan?



Efficiency



Engagement



Stay Organized



Funder Requirement



Share data





What's in a Data Management Plan?

- Study design
- Data (including format)
- Metadata
- Policies for access, sharing & reuse
- Long-term storage & data management
- Budget



Data Management Planning

1. Engage everyone





Data Management Planning

1. Engage everyone
2. Plan from the start





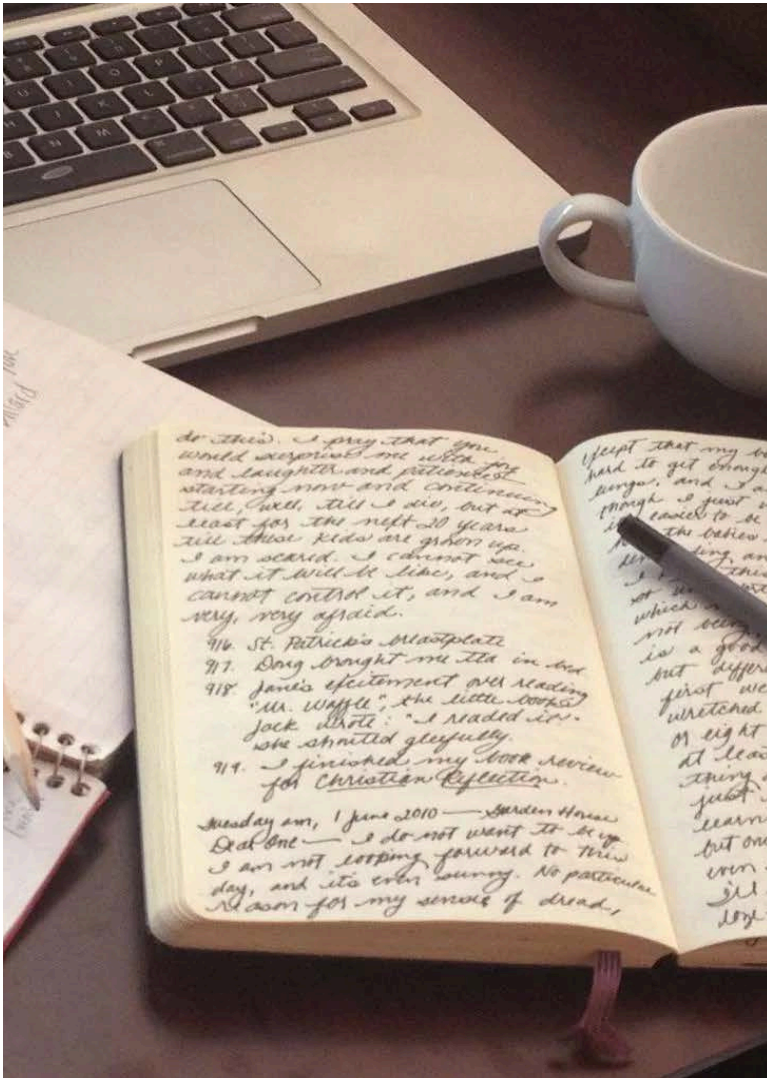
Data Management Planning

1. Engage everyone
2. Plan from the start
3. Follow good advice
 - DataONE
 - Institutional Libraries
 - Data Repositories



Data Management Planning

1. Engage everyone
2. Plan from the start
3. Follow good advice
 - DataONE
 - Institutional Libraries
 - Data Repositories
4. Use good tools
 - DMPTool
 - DMPOnline



Data Management Planning

1. Engage everyone
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4. Use good tools
 - DMPTool
 - DMPOnline
5. Review and revise

OPEN ACCESS

PERSPECTIVE

Ten Simple Rules for Creating a Good Data Management Plan

William K. Michener 

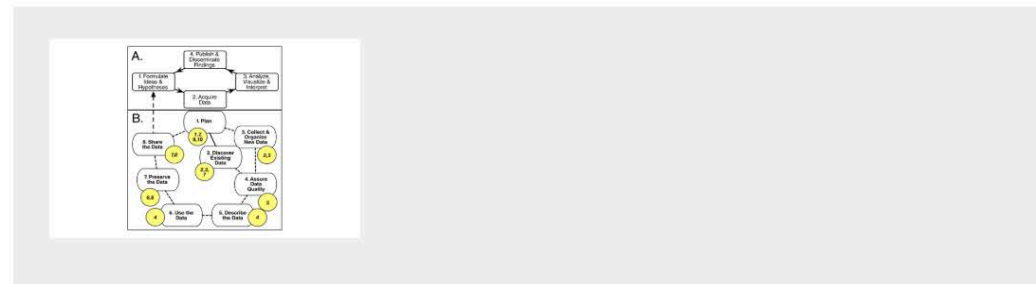
Published: October 22, 2015 • <https://doi.org/10.1371/journal.pcbi.1004525>

Article ⌵	Authors	Metrics	Comments	Related Content
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Introduction

- Rule 1: Determine the Research Sponsor Requirements
- Rule 2: Identify the Data to Be Collected
- Rule 3: Define How the Data Will Be Organized
- Rule 4: Explain How the Data Will Be Documented
- Rule 5: Describe How Data Quality Will Be Assured

Figures



Citation: Michener WK (2015) Ten Simple Rules for Creating a Good Data

329 Save	10 Citation
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Ten Simple Rules
Open Data

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Subject Areas 



10 Simple Rules for Writing a Good DMP

1. Determine the research sponsor requirements
2. Identify the data to be collected
3. Define how the data will be organized
4. Explain how the data will be documented
5. Describe how quality data will be assured
6. Present a sound storage & preservation strategy
7. Define the project's data policies
8. Describe how the data will be disseminated
9. Assign roles & responsibilities
10. Prepare a realistic budget



Determine the research sponsor requirements





Identify the data to be collected: types; sources; volume; and data and file formats



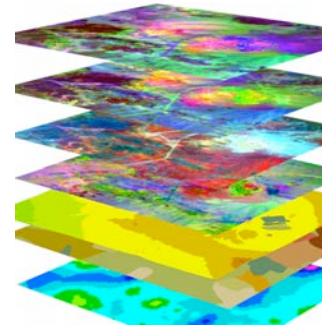
Image credits: World Meteorological Organization on Flickr



Define how the data will be organized



1	Site	Date	Plot	Species	Weight	Adult	Rodent Trapping 3/15/2010							
2	DeepWell	2/13/2010	1	DIP0	12.1	J	Site	Plot	Adult	RodentSp	Weight			
3	Deep Well	Feb-10	2	Pano	13.22	J	DW		1 y	Pano	12			
4	nosSalado	2/13/2010	1a	pero	16	N	RS		2 y	PERO	encapsad <15			
5	msShadu	*	**	CleGap	18.92	gnd away	RS		3 y	CleGap	91			
6				Mean1	15.06									
7														
8														
9														
10														
11														
12	Rodent Trapping			MIK & ALN 10-Apr-10										
13	Site	Plot	Adult	Species	grams	Comments								
14	deep well		1 y	woodrat	13									
15	nosalado		2 y	PERO	24.5									
16	nosalado		3 y	CleGap	91									
17														
18														
19														
20														





Explain how the data will be documented

- Dublin Core, ISO 19115, EML
- Morpho, metavist, readme.txt
- Electronic notebooks

The image shows two overlapping windows. The background window is a table with columns: 'TownName', 'TreeHurt', 'Reptile', 'TimeStep', 'h1', 'h2', 'h3', 'h4', 'h5', 'h6', 'C1', 'C2'. The foreground window is an XML file named 'pml_example.xml' containing metadata for a dataset, including fields like 'title', 'creator', 'dataset', 'address', 'country', 'phone', and 'electronicMailAddress'.

Data & Metadata (EML)

The image shows a Jupyter notebook interface. At the top, it says 'jupyter nbviewer'. Below that is a plot of a covariance function, which is a symmetric, bell-shaped curve. The x-axis ranges from -1.0 to 1.0, and the y-axis ranges from 0.0 to 0.4. Below the plot, there is a section titled 'Covariance function' with a paragraph of text: 'The behavior of individual realizations from the GP is governed by the covariance function. The Matern class of functions is a flexible choice.' Below this is a code cell with the following Python code:

```
In [34]: from pymc.gp.cov_funcs import matern
import numpy as np
C = Covariance(eval_fun=matern.euclidean, diff_degree=1.4, amp=0.4, scale=1, rank_limit=1000)

subplot(1,2,2)
contourf(x, X, C(x,x).view(ndarray), origin='lower', extent=(-1,1,-1,1), cmap=cm.bone)
colorbar()

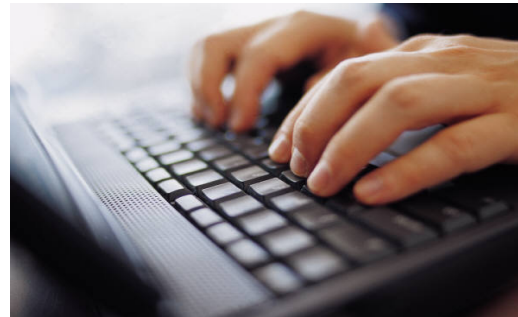
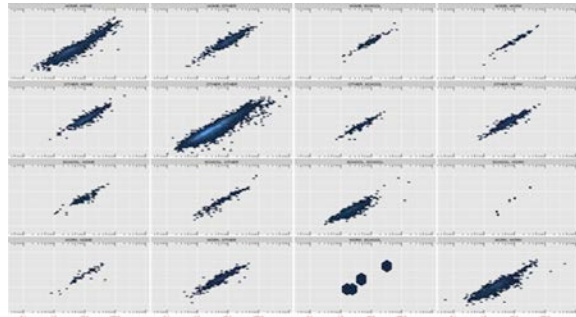
subplot(1,2,1)
plot(x, C(x,0).view(ndarray), 'k-')
label('C(x,0)')
```

Below the code cell is an output cell showing the result of the code. It contains two plots: a line plot of the covariance function $C(x,0)$ and a heatmap of the covariance matrix $C(x,x)$. The line plot shows a bell-shaped curve with a peak at $x=0$. The heatmap shows a symmetric, bell-shaped pattern of values, with the highest values (darkest) along the diagonal and decreasing values (lighter) as the distance from the diagonal increases.



Describe how data quality will be assured

- Training activities, instrument calibration and verification tests, double-blind data entry, and statistical and visualization approaches to error detection





Present a sound data storage and preservation strategy

- How long will the data be accessible?
- How will data be stored and protected during the project?
- How will data be preserved and made available for future use?



re3data.org
REGISTRY OF RESEARCH DATA REPOSITORIES

GitHub





Define the project's data policies

- Licensing and data sharing arrangements
- Human subject and other sensitive data





Describe how the data will be disseminated

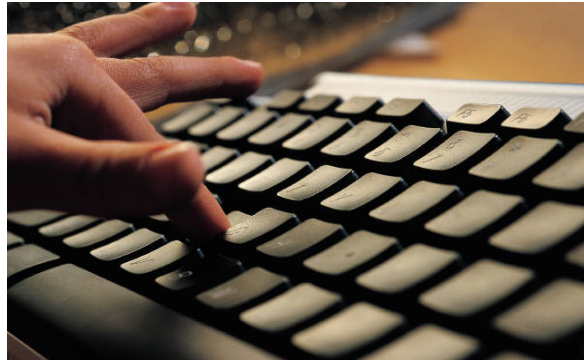
- More active, robust and preferred approaches include: (1) publishing the data in an open repository or archive; (2) submitting the data as appendices or supplements to journal articles; and (3) publishing the data, metadata, and relevant code as a “data paper”.





Assign roles and responsibilities

- Roles may include data collection, data entry, QA/QC, metadata creation and management, backup, data preparation and submission to an archive, and systems administration.





Prepare a realistic budget

- Review your plan and make sure that there are lines in the budget to support the people that manage the data as well as pay for the requisite hardware, software





Research Funder Requirements

- NSF
NSF 14-1, Grantee Standards, Section j
https://www.nsf.gov/pubs/policydocs/pappguide/nsf14001/gpg_2.jsp#IIC2j
- NSF GEO
Directorate for Geosciences--Data Policies
<https://www.nsf.gov/geo/geo-data-policies/>
- NSF Polar Programs
NSF 16-055 Dear Colleague Letter
<https://www.nsf.gov/pubs/2016/nsf16055/nsf16055.jsp>

Check your funder for specific requirements



NSF Division of Polar Programs

- NSF requires submission to the Arctic Data Center within 2 years
 - AON program requires submission within 6 months
- Need to document your data well enough for reuse
- There are exceptions for sensitive data
 - Social sciences, endangered species



NSF DMP Requirements: 5 Sections

- Products of research

Types of data, samples, physical collections, software, curriculum materials, other materials produced during project



NSF DMP Requirements: 5 Sections

- Products of research
Types of data, samples, physical collections, software, curriculum materials, other materials produced during project
- Data formats and standards
Standards to be used for data and metadata format and content (for initial data collection, as well as subsequent storage and processing)



NSF DMP Requirements: 5 Sections

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Provisions for appropriate protection of privacy, confidentiality, security, intellectual property, or other rights or requirements



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Including re-distribution and the production of derivatives



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- **Policies and provisions for re-use**
Including re-distribution and the production of derivatives
- **Archiving of data**
Plans for archiving data, samples, research products and for preservation of access



Current DMP Tools

DMPonline Home About DMPs Funder requirements Help Language

Welcome
DMPonline helps you to create, review, and share data management plans that meet institutional and funder requirements. It is provided by the Digital Curation Centre (DCC).
Join the growing international community that have adopted DMPonline:

- 17,622 Users
- 203 Organisations
- 23,063 Plans
- 89 Countries

Some funders mandate the use of DMPonline, while others point to it as a useful option. You can [download funder templates](#) without logging in, but the tool provides tailored guidance and example answers from the DCC and many research organisations. Why not sign up for an account and try it out?

Sign in Create account

* Email

* Password

Forgot password?
 Remember email

Sign in

OR

Sign in with institutional credentials (JK only)

DMPTool Learn Sign in English (US)
Build your Data Management Plan

Welcome
Create data management plans that meet institutional and funder requirements. [Get started](#)

DMPTool by the Numbers

- 30,846 Users
- 27,389 Plans [More](#)
- 236 Participating Institutions [More](#)

Top 5 Templates

- Digital Curation Centre
- NSF-BIO: Biological Sciences
- NSF-SBE: Social, Behavioral, Economic Sciences
- USDA-NIFA: National Institute of Food and Agriculture
- NIH-GEN: Generic [More](#)



DMPonline: dmponline.dcc.ac.uk

The screenshot shows the DMPonline website interface. At the top is an orange navigation bar with the DMPonline logo and links for Home, Public DMPs, Funder requirements, and Help. A Language dropdown menu is on the right. The main content area has a 'Welcome' section with a brief description of the service and a link to join the community. Below this are four statistics: 17,622 Users, 203 Organisations, 23,083 Plans, and 89 Countries, each with an icon. A sign-in and account creation form is on the right, with fields for Email and Password, a 'Remember email' checkbox, and buttons for 'Sign in' and 'Create account'. A link for 'Sign in with institutional credentials (UK only)' is at the bottom of the form.

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Sign in | Create account

* Email

* Password

Forgot password?

Remember email

Sign in

- or -

Sign in with institutional credentials (UK only)

Step-by-step wizard for generating DMP

Create | edit | re-use | share | save | generate

Open to community

Welcome

Create data management plans that meet institutional and funder requirements.

[Get started](#)



DMPTool by the Numbers


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27,389
Plans [More](#)


236
Participating Institutions [More](#)

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- NIH-GEN: Generic

[More](#)



Welcome

Create data management plans that meet institutional and funder requirements.



Get started

DMPTool by the Numbers


29,887
Users


26,353
Plans [More](#)


234
Participating institutions [More](#)

Top 5 templates

- Digital Curation Centre
- NSF-SBE: Social, Behavioral, Economic Sciences
- NIH-GDS: Genomic Data Sharing
- NIH-GEN: Generic
- NEH-ODH: Office of Digital Humanities

[More](#)

Sign in options

Option 1: If your institution is affiliated with DMPTool.

Your institution

- or -

Option 2: If your institution is not affiliated with DMPTool.

Email address

- or -

Option 3: If not affiliated and you need an account.

Create account with email address

Sign in options

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Your institution

- or -

Option 2: If your institution is not affiliated with DMPTool.

Email address

- or -

Option 3: If not affiliated and you need an account.

Create account with email address

Look up your institution here

- university of
- American University of Beirut (AUB)
- City University of New York (CUNY)
- Missouri University of Science and Technology (MST)
- National University of Singapore (NUS)
- University of Alabama
- University of Alabama at Birmingham (UAB)
- University of Arizona
- University of California, Berkeley (UCB)
- University of California, Davis (UCD)
- University of California, Irvine (UCI)
- University of California, Los Angeles (UCLA)
- University of California, Merced (UCM)
- University of California, Office of the President (UCOP)
- University of California, Riverside (UCR)
- University of California, San Diego (UCSD)
- University of California, San Francisco (UCSF)
- University of California, Santa Barbara (UCSB)
- University of California, Santa Cruz (UCSC)
- University of Campinas (UNICAMP)
- University of Central Florida (UCF)
- University of Chicago

Look up your institution here

Finland

Natural Resources Institute Finland (LUKE)

University of Helsinki, Finland

[See the full list of participating institutions](#)

Institution not in the list? [Create an account with any email address](#)

Your institution

- or -

Option 2: If your institution is not affiliated with DMPTool.

Email address

- or -

Option 3: If not affiliated and you need an account.

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- or -

Option 2: If your institution is not affiliated with DMPTool.

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- or -

Option 3: If not affiliated and you need an account.

Create account with email address

Sign in | Create account

* **First name**

* **Last name**

* **Email**

* **Password**

Show password

* I accept the terms and conditions

Create account

Create account with email address



[My dashboard](#) [Create plan](#)

✔ Notice: Welcome! You have signed up successfully.

My dashboard

[Create plan](#)

Welcome

You are now ready to create your first data management plan.
Click the 'Create plan' button to begin.

There are no records associated

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Learn ▾

Kathryn Meyer ▾



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Funder Requirements
Public Plans
Participating institutions
FAQ

For researchers
Quick start guide
Data management general guidance
For Administrators
Promote the DMPTool

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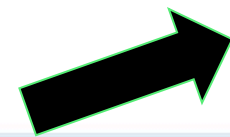
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Create a new plan

Before you get started, we need some information about your research project to set you up with the best DMP template for your needs.

What research project are you planning?

Mock project for testing, practice, or educational purposes

Select the primary research organization

- or - My research organisation is not on the list or no research organisation is associated with this plan

Select the primary funding organization

- or - No funder associated with this plan

[Create plan](#)

[Cancel](#)





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Before you get started, we need some information about your research project to set you up with the best DMP template for your needs.

What research project are you planning?

If applying for funding, state the project title exactly as in the proposal. educational purposes

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Arctic Data Center DMP Demo

Mock project for testing, practice, or educational purposes

Select the primary research organization

Begin typing to see a filtered list

- or - My research organisation is not on the list or no research organisation is associated with this plan

Select the primary funding organization

National Science Foundation (NSF)

- or - No funder associated with this plan

Which template would you like to use?

Arctic Data Center: NSF Polar Programs [DRAFT]

We found multiple templates corresponding to your funder.

Create plan Cancel



Project details | **Plan overview** | Write plan | Share | Download

*** Project title**

Arctic Data Center DMP Demo

mock project for testing, practice, or educational purposes

Funder

National Science Foundation (NSF)

Grant number

Project abstract

B *I* [List icon] [Link icon] [Table icon] [More icon]

Principal Investigator

Name

Kathryn Meyer

ORCID iD

Email

meyer@nceas.ucsb.edu

Data contact person

Same as Principal Investigator

Submit **Cancel**

Plan guidance configuration

To help you write your plan, DMPTool can show you guidance from a variety of organizations.

Select up to 6 organizations to see their guidance.

DMPTool

Find guidance from additional organizations below

[See the full list](#)

Submit



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Project abstract

B *I*

Briefly summarize your research project to help others understand the purposes for which the data are being collected or created.

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Arctic Data Center DMP Demo

Project details

Plan overview

Write plan

Share

Download

Arctic Data Center: NSF Polar Programs [DRAFT]

This plan is based on the "Arctic Data Center: NSF Polar Programs [DRAFT]" template provided by National Science Foundation (NSF).

Instructions

Write plan

Types of data produced

- What types of data, samples, collections, software, materials, etc. will be produced during your project?
- What will be the approximate number and size of data files that will be produced during your project?
- What type of metadata (information others might need to use your data) will be collected during your project?

Note: if you plan to submit data to the Arctic Data Center please refer to the guidance in the panel on the right.

Data and metadata formats

- What format(s) will data and metadata be collected, processed, and stored in?

Note: if you plan to submit data to the Arctic Data Center please refer to the guidance in the panel on the right.

Roles and responsibilities

- 1. What parties and individuals will be involved with data management in this project?
- 2. What will be the roles and responsibilities of each party and or individual with respect to management of the data
- 3. Who will be the lead or primary person responsible for ultimately ensuring compliance with the Data Management Plan?

Note: if you plan to submit data to the Arctic Data Center please refer to the guidance in the panel on the right.

Policies for access and sharing

- Will any of the data and/or related materials produced need provisions for appropriate protection of privacy, confidentiality, security, intellectual property, or other rights or requirements? If so describe them and detail any requested exceptions from the archiving requirements set for Arctic Sciences research.

- How will data be accessed and shared during the course of the project?

Arctic Data Center DMP Demo

Project details

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Arctic Data Center: NSF Polar Programs [DRAFT]

This plan is based on the "Arctic Data Center: NSF Polar Programs [DRAFT]" template provided by National Science Foundation (NSF).

Instructions

Write plan

Types of data produced

- What types of data, samples, collections, software, materials, etc. will be produced during your project?
- What will be the approximate number and size of data files that will be produced during your project?
- What type of metadata (information others might need to use your data) will be collected during your project?

Note: if you plan to submit data to the Arctic Data Center please refer to the guidance in the panel on the right.

Data and metadata formats

- What format(s) will data and metadata be collected, processed, and stored in?

Note: if you plan to submit data to the Arctic Data Center please refer to the guidance in the panel on the right.

Roles and responsibilities

1. What parties and individuals will be involved with data management in this project?
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- How will data be accessed and shared during the course of the project?

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0/12 answered

+ Types of data produced (0 / 3)

+ Data and metadata formats (0 / 1)

+ Roles and responsibilities (0 / 1)

+ Policies for access and sharing (0 / 4)

+ Policies for re-use and re-distribution (0 / 2)

+ Plans for archiving and preservation (0 / 1)

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0/12 answered

+ [Types of data produced \(0 / 3\)](#)

+ [Data and metadata formats \(0 / 1\)](#)

+ [Roles and responsibilities \(0 / 1\)](#)

+ [Policies for access and sharing \(0 / 4\)](#)

+ [Policies for re-use and re-distribution \(0 / 2\)](#)

+ [Plans for archiving and preservation \(0 / 1\)](#)

— Types of data produced (0 / 3)

What types of data, samples, collections, software, materials, etc. will be produced during your project?

B *I*

Save

NSF example answer

The researchers will collect and record _____. (Enter data types here. Examples are conductivity, temperature, and depth (CTD) data, gas flux data, aerial photos, modeled atmospheric data, etc.)

These data will include the variables _____. (Enter data variables here. Examples are water temperature, water salinity, photosynthetically active radiation, methane flux, soil albedo, etc.)

Additional data products that will be made available include _____. (Enter additional products here. Examples are atmospheric model codes, educational materials, etc.)

Guidance **Comments**

NSF **DMPTool**

Guidance

What will be the approximate number and size of data files that will be produced during your project?

B *I*

Guidance **Comments**

— Types of data produced (0 / 3)

What types of data, samples, collections, software, materials, etc. will be produced during your project?

B *I*



Save

NSF example answer

The researchers will collect and record _____. (Enter data types here. Examples are conductivity, temperature, and depth (CTD) data, gas flux data, aerial photos, modeled atmospheric data, etc.)

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Guidance **Comments**

NSF **DMPTool**

Guidance

What will be the approximate number and size of data files that will be produced during your project?

B *I*

Guidance **Comments**

— Data and metadata formats (0 / 1)

What format(s) will data and metadata be collected, processed, and stored in?

Note: if you plan to submit data to the Arctic Data Center please refer to the guidance in the panel on the right.

B *I*    

Save

NSF example answer

_____ data will be collected in _____. (Examples are handwritten lab notebooks, Microsoft Excel files, CSV files, R scripts, etc. Make sure to specify the collection format for each type of data detailed in your description of data.)

All data will be transferred into the following formats for processing and storage: _____. (Examples are CSV files, NetCDF files, etc.)

Metadata will be collected in _____. (Examples are handwritten lab notebooks, Microsoft Word files, etc.)

All metadata will be transformed from text into EML files by the Arctic Data Center online submission tool when submitting to the Arctic Data Center.

Guidance

Comments

NSF

DMPTool

Guidance

Arctic Data Center Data Format

Policy: The Arctic Data Center primarily supports the upload of open-source, ubiquitous, and easy-to-read data formats. Examples of such formats are Comma Separated Values (CSV) files, text (TXT) files, PNG, JPEG or TIFF image files, and NetCDF files among many others. If you plan to submit to the Arctic Data Center, include your planned methods to create open-source, ubiquitous, and easy-to-read data. If you plan to work with any proprietary data formats such as Excel workbooks or MATLAB files, please include a plan to transform all data stored in these formats into an open-source format before submission to the Arctic Data Center. If you anticipate any data will not be able to be transformed into an open-source format, please provide your reasoning.

— Data and metadata formats (0 / 1)

What format(s) will data and metadata be collected, processed, and stored in?

Note: if you plan to submit data to the Arctic Data Center please refer to the guidance in the panel on the right.

B *I*    

Save

NSF example answer

_____ data will be collected in _____. (Examples are handwritten lab notebooks, Microsoft Excel files, CSV files, R scripts, etc. Make sure to specify the collection format for each type of data detailed in your description of data.)

All data will be transferred into the following formats for processing and storage: _____. (Examples are CSV files, NetCDF files, etc.)

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Guidance

Comments

NSF

DMPTool


Guidance

Arctic Data Center Data Format Policy: The Arctic Data Center primarily supports the upload of open-source, ubiquitous, and easy-to-read data formats. Examples of such formats are Comma Separated Values (CSV) files, text (TXT) files, PNG, JPEG or TIFF image files, and NetCDF files among many others. If you plan to submit to the Arctic Data Center, include your planned methods to create open-source, ubiquitous, and easy-to-read data. If you plan to work with any proprietary data formats such as Excel workbooks or MATLAB files, please include a plan to transform all data stored in these formats into an open-source format before submission to the Arctic Data Center. If you anticipate any data will not be able to be transformed into an open-source format, please provide your reasoning.

— Roles and responsibilities (0 / 1)

1. What parties and individuals will be involved with data management in this project?
2. What will be the roles and responsibilities of each party and or individual with respect to management of the data
3. Who will be the lead or primary person responsible for ultimately ensuring compliance with the Data Management Plan?

Note: if you plan to submit data to the Arctic Data Center please refer to the guidance in the panel on the right.

B *I*    

Save

NSF example answer

The following organizations and individuals will be involved with data management in this project:

_____.

_____ will be responsible for _____. (Examples are collecting data, maintaining data storage and backup systems, interfacing with data repository personnel, etc. Make sure to specify the responsibilities for each organization/individual detailed above.)

The NSF Arctic Data Center will provide data archival, preservation, access and metadata authoring services for the project.

Guidance	Comments
<p>NSF</p> <p>DMPTool</p> <p>Guidance Arctic Data Center Identification Policy: The Arctic Data Center utilizes ORCID's (https://orcid.org/) to identify individuals associated with each dataset. An ORCID will be required for the primary contact of each dataset. ORCIDs are not required for all associated parties but are encouraged so that proper identification and attribution can be given. Please plan on creating (when necessary) and recording ORCIDs for each individual involved with your project before submitting to the Arctic Data Center.</p>	

– Policies for access and sharing (0 / 4)

Will any of the data and/or related materials produced need provisions for appropriate protection of privacy, confidentiality, security, intellectual property, or other rights or requirements? If so describe them and detail any requested exceptions from the archiving requirements set for Arctic Sciences research.

B *I*    

Save

NSF example answer

_____ data are expected to need provisions for _____. (Examples are appropriate protection of privacy, confidentiality, security, intellectual property, or other rights or requirements. Make sure to specify all the types of data that are expected to need provisions.)

_____ data are expected to need provisions due to _____. (Examples are ethical restrictions, release of indigenous knowledge, etc. Make sure to specify explanations for all expected provisions detailed above.)

Because of these expected provisions, it is expected that _____ data will need to be exempted from the archiving requirements set for Arctic Sciences research.

Guidance

Comments

NSF

DMPTool

Guidance

- NSF Office of Polar Programs Guidelines
- Arctic Data Center Guidelines on who must submit

– Policies for re-use and re-distribution (0 / 2)

How do you anticipate the data for this project will be used? Consider the following:

1. Which bodies/groups are likely to be interested in the data?
2. What and who are the intended or foreseeable uses/users of the data?

B *I*

Save

NSF example answer

_____ data are expected to be used by _____. (Examples are academic researchers, government agencies, non-profit organizations, etc. Make sure to specify usage expectations for each type of data detailed in your description of data.)

Other groups that may be interested in _____ data are _____. (Examples are academic researchers, government agencies, non-profit organizations, etc. Make sure to specify interest expectations for each type of data detailed in your description of data.)

Will any permission restrictions need to be placed on the data? Consider the following:

Guidance	Comments
<p>NSF</p> <p>DMPTool</p> <p>Guidance</p>	





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– Plans for archiving and preservation (0 / 1)

What is the long-term strategy for maintaining, curating, and archiving the data?

Note: The Office of Polar Programs policy requires that metadata files, full data sets, and derived data products be deposited in a long-lived and publicly accessible archive.

Note: if you plan to submit data to the Arctic Data Center please refer to the guidance in the panel on the right.

B *I*    

Save

NSF example answer

The data manager will follow the NSF Arctic Data Center guidelines to provide accurate and complete documentation for data preservation. The NSF Arctic Data Center will ensure that the data are curated in a relevant long-term archive and ensure data will be available after project funding has ended.

Guidance

Comments

NSF

DMPTool

Guidance

Arctic Data Center Data Preservation Policy: The Arctic Data Center ensures the long-term preservation of the data entrusted to the repository. The guiding principles for the preservation plan follow:

1. Preserve the bits
2. Open science, open standards
3. Replicate data and metadata
4. Strong versioning
5. Frequent auditing
6. A wind down plan

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Set plan visibility

Public or organizational visibility is intended for finished plans. You must answer at least 50% of the questions to enable these options. Note: test plans are set to private visibility by default.

- Private: visible to me, specified collaborators and administrators at my organization
- Organizational: anyone at my organization can view
- Public: anyone can view

Manage collaborators

Invite specific people to read, edit, or administer your plan. Invitees will receive an email notification that they have access to this plan.

Email address

meyer@nceas.ucsb.edu

Permissions

Owner

Invite collaborators

* Email

* Permissions

- Co-owner: can edit project details, change visibility, and add collaborators
- Editor: can comment and make changes
- Read only: can view and comment, but not make changes

Send Invitation

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Optional plan components

- project details coversheet
- question text and section headings
- unanswered questions

Format

pdf

PDF formatting

Font

Face

Arial, Helvetica, Sans-Serif

Size (pt)

10

Margin (mm)

Top

25

Bottom

20

Left

12

Right

12

Download plan



Public Plans

Public plans are plans created using the DMPTool service and shared publicly by their owners. They are not vetted for quality, completeness, or adherence to funder guidelines.

Project title	Template	Organization	Owner	Download
UNDERSTANDING THE ROLE OF PHYSICIAN INTEGRATION WITHIN NURSING HOMES IN POST-ACUTE CARE OUTCOMES	NIH-GEN: Generic	University of Pennsylvania (UPenn)	Kira Ryskina	PDF
"A Microgravity-Themed Collaborative Intervention Promoting Student Selection of a STEM Career Pathway"	NSF-EHR: Education and Human Resources	Baylor University	Stacey Smith	PDF
A Framework for Adaptive Sampling of Social Science Research Data Using the Twitter API: Understanding Social Media Communication During Crisis Events	NSF-SBE: Social, Behavioral, Economic Sciences	University of California, Davis (UCD)	Carl Stahmer	PDF
A Political Ecology of Value: A Cohort-Based Ethnography of the Environmental Turn in Nicaraguan Urban Social Policy	NSF-SBE: Social, Behavioral, Economic Sciences	Non Partner Institution	Josh Fisher	PDF
A unified approach to preserving cultural software objects and their development histories	NEH-ODH: Office of Digital Humanities	University of California, Office of the President (UCOP)	DMP dmpcurator	PDF
A unified approach to preserving cultural software objects and their development histories	NEH-ODH: Office of Digital Humanities	University of California, Los Angeles (UCLA)	Christopher Cabrera Thompson	PDF
Additive Manufacturing for Spare Parts Supply Chain	NSF-ENG: Engineering	University of Tennessee, Knoxville	Nawei Liu	PDF
analysis of Brazilian financial investment funds CVM - Escola Politécnica - PPGEE - PCS	Department of Energy (DOE): Generic	Non Partner Institution	Antonio Newton Licciardi Jr	PDF
AR or HAI Data Management Plan	NSF-EAR: Earth Sciences	Emory University	Scott Fridkin	PDF
Arthropod responses to grassland nutrient limitation	NSF-GEN: Generic	University of California, Office of the President (UCOP)	DMP dmpcurator	PDF

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1 2 3 4 5 ... Next Last



Summary

- Good data management plans will save you time and effort overall
- Data management plans are not static - revise as you do your research project
- Take advantage of DMP resources to create your plan
- The Arctic Data Center is available to assist with your DMP development